



2023-24

Municipal Recycling Roundup Grant Program Application

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INSPIRING A FUTURE WITHOUT WASTE

2023-24 MUNICIPAL RECYCLING ROUNDUP GRANT PROGRAM REGISTRATION FORM

1. ELIGIBLE APPLICANTS – WHO CAN APPLY?

Municipalities including:

- a) cities, towns, villages, municipal districts, special areas, hamlets, summer villages or towns under the Parks Act;
- b) regional waste authorities and commissions;
- c) registered collection sites;
- d) First Nations and Métis Settlements within the Province of Alberta;

The eligible applicants listed above are identified as the primary designate for this program, assuming all responsibility in accordance with the grant program’s requirements.

2. OVERVIEW OF GRANT PROGRAM FUNDING (‘FUNDING’)

- a) Maximum funding for eligible event expenses is determined solely by the population¹ being served.
- b) Maximum funding for advertising expenses is determined by the population¹ of the area served and the number of different program materials accepted at the event.
- c) It is at the applicant’s discretion to determine which material streams are included in the event. Events may include all the materials, a single material stream, or a combination of any of the following:
 - Electronics, [ePilot](#) electronics
 - paint and paint containers
 - household hazardous waste
 - tires
 - used oil materials
- d) Applicants can apply for up to two roundups per year with no restrictions to the timeframe; it could last one day or one week, however, there is a maximum amount of funding for the applicant to work with.
- e) The event can be structured in several ways, such as spring and fall cleanups, big bin events, curbside collection, or even offer electronics and paint recycling options to local businesses.

Table 1 – Maximum Funding Levels

Population Served	Maximum Funding for Advertising per Roundup [Non-Matching]	Maximum Funding for Eligible Expenses per Roundup [Matching Funds]
Small: up to 5,000	\$2,000 <i>(\$400 per material stream accepted)</i>	\$1,000
Medium: 5,001 to 10,000	\$5,000 <i>(\$1,000 per material stream accepted)</i>	\$1,500
Intermediate: 10,001 to 25,000	\$7,500 <i>(\$1,500 per material stream accepted)</i>	\$2,500
Large: 25,001 to 150,000	\$10,000 <i>(\$2,000 per material stream accepted)</i>	\$5,000
Metro Urban: over 150,000 (Edmonton & Calgary)	\$50,000 <i>(\$10,000 per material stream accepted)</i>	\$25,000

**** This application must be submitted at least four weeks prior to your event.***

¹ The population for each area served can only be accounted for by one applicant. For example, if a town holds a roundup, then the county in which that town is located cannot count the town’s population if they also make an application.

APPLICANT INFORMATION		
Applicant (Municipality, Waste Authority/Commission, First Nations, Métis Settlement):		Phone No.:
Mailing Address:		
Contact Name:	Title:	Email:

ROUNDUP EVENT INFORMATION (attach summary sheet if needed)				
Event Location: (Building or Site Name)	Site Address: (Legal Land Description or Street Address)			
Date:	Time:			
Indicate material stream(s) to be collected at the event:				
Electronics/ePilot Electronics	Paint	Tires	Used Oil Materials	HHW
<ul style="list-style-type: none"> Are you willing to accept commercial paint volumes at your roundup event(s)? Are you willing to accept electronics from local business at your roundup event(s)? 		YES	NO	NO

POPULATION & MAXIMUM ELIGIBLE FUNDING LEVELS (please see Table 1):		
Population is based on the current statistics from the Municipal Affairs website: http://www.municipalaffairs.alberta.ca/mc_municipal_profiles		
Select category under Population Served and maximum funding levels will auto-generate based on:		
a) the population size; and		
b) the number of material streams collected (for Advertising Funding).		
Population Served:	Maximum Funding for Advertising; non-matching:	Maximum Funding for Eligible Expenses; matching:
Please list the advertising options you will be using to promote your roundup e.g. print ads, signage, radio, etc.:		
Phone Number (to be posted on our website and included in all your advertising):		

REGISTERED PROCESSOR INFORMATION		
Please detail who will be handling the materials at the event and their end destination. Links to a list of registered processors have been provided below. *If you are a permanent collection site, you do not need to engage a processor to be on site during your event. If you are going to have a processor on site, we suggest you reach out to the processor in advance to get a quote for the costs involved as these costs can be significant*		
Material	At the event (In-house, Processor, Transporter)	After the event (Processor/Handler)
Electronics/ ePilot Electronics (processors)		
Paint (processors)		
HHW (processors)		
Tires		
Used Oil (DBS or EnviroSORT only)		

I have read and understand the 2023-24 Municipal Recycling Roundup Grant Program Requirements (including: [General Roundup Information](#), [Advertising Funding Information](#) and [Event Funding Information](#)). I am fully aware of the eligible and ineligible expenses and I certify I will ensure all event requirements will be met. I understand the information I provide to Alberta Recycling Management Authority (ARMA) is subject to review and audit.

Signature: _____ Date: _____
 Name: _____ Title: _____

Email completed form to grants@albertarecycling.ca