

ALBERTA RECYCLING MANAGEMENT AUTHORITY

Electronics Recycling Bylaw

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1. DEFINITIONS

1.1 In this Bylaw,

- (a) “advance disposal surcharge” means the advance disposal surcharge referred to in section 4.1;
- (b) “applicant” means a supplier who applies for registration with the Authority;
- (c) “Authority” means the Alberta Recycling Management Authority;
- (d) “Designated Material Regulation” means the *Designated Material Recycling and Management Regulation* (Alta. Reg. 93/2004) or any replacement thereof as may be amended from time to time;
- (e) "end user" means a person who purchases new electronics for the end user’s intended use;
- (f) “POP registrant” has the meaning set out in section 4.8 of this Bylaw;
- (g) “Regulation” means the *Electronics Designation Regulation* (Alta. Reg. 94/2004) or any replacement thereof as may be amended from time to time;

- (h) “security interest” means a security interest within the meaning of the *Personal Property Security Act* (Alberta) (R.S.A. 2000, c P-7) or *Bank Act* (Canada) (S.C. 1991, c 46) or any replacement thereof as may be amended from time to time;
- (i) “supplier” means
 - (i) a manufacturer of electronics who supplies the manufacturer’s own brand of electronics to a retailer, or an end user, in or into Alberta;
 - (ii) a marketer who supplies new electronics to a retailer, or an end user, in or into Alberta, where the electronics were manufactured for the marketer by another person and the marketer owns the brand or is the licensee of the brand;
 - (iii) a wholesaler, including a retail distributor, who supplies electronics to a retailer, or an end user, in or into Alberta;
 - (iv) a retailer who supplies to the end user electronics that the retailer has imported in or into Alberta;
 - (v) any other supplier of electronics in or into Alberta; or
 - (vi) an end user who is described in section 4.7 of this Bylaw.

1.2 Terms that are defined in the Regulation have the same meaning when they are used in this Bylaw.

1.3 For the purposes of this Bylaw, all references to “Alberta” include the whole of the City of Lloydminster.

2. REGISTRATION

2.1 All suppliers shall be registered with the Authority.

2.2 The Authority may cancel or suspend a supplier’s registration if the supplier:

- (a) fails to remit to the Authority or to the person designated by the Authority all advance disposal surcharges the supplier is required to remit under this Bylaw;
 - (b) ceases to carry on business as a supplier;
 - (c) applies to surrender the supplier's registration with the Authority and the supplier does not carry on business as a supplier;
 - (d) contravenes the Act, the Designated Material Regulation, the Regulation or this Bylaw; or
 - (e) provides inadequate, false or misleading information or representations in any application, return or other form required by the Authority.
- 2.3 The Authority may withhold any registration until sufficient verification or information has been provided by the supplier in relation to any matter reasonably requested by the Authority to be verified or supplied.
- 2.4 An application for registration by a supplier must be in a form acceptable to, or provided by, the Authority and must contain the information required by the Authority.
- 2.5 If the Authority registers an applicant it shall assign a registration number and shall notify the supplier in writing of the number and the effective date of registration.
- 2.6 A supplier who supplies new electronics prior to the supplier's registration with the Authority is required to:
- (a) complete any and all reports that may be required by the Authority with respect to such supply of electronics prior to the supplier's registration;
 - (b) remit to the Authority any outstanding advance disposal surcharges that arise from such supply of electronics prior to registration, regardless of whether the supplier has collected the advance disposal surcharges in respect of such supply; and
 - (c) pay to the Authority any interest that has accrued on any outstanding advance disposal surcharges as calculated in accordance with this Bylaw.

3. SECURITY INTEREST

- 3.1 The Authority may require an applicant or a supplier:

- (a) to provide a security interest to the Authority, or
- (b) to provide to the Authority evidence of a security interest in a form and amount that is acceptable to the Authority for the purpose of ensuring that the applicant or supplier exercises the powers and carries out the duties as supplier in accordance with the Act, the Designated Material Regulation, the Regulation and this Bylaw.

4. ADVANCE DISPOSAL SURCHARGE

4.1 The advance disposal surcharge to be remitted by a supplier is:

- (a) Visual Display Devices

Less than 30" screen	\$4.00
30" screen and larger	\$10.00
- (b) desktop computer (including CPU, mouse, keyboard, cables and other components in the computer) \$4.40
- (c) laptops, tablets and notebooks (including CPU, mouse, keyboard, cables and other components in the laptop or notebook) \$1.20
- (d) printers (including printers that have scanning fax capabilities, or both) \$4.80

4.2 The advance disposal surcharges to be remitted by a supplier, as set out in section 4.1, are reduced by 40% between October 1, 2021 and March 31, 2023 ("Temporary Reduction Period"). The advance disposal surcharge to be remitted by a supplier during the Temporary Reduction Period is:

- (a) Visual Display Devices

Less than 30" screen	\$2.50
30" screen and larger	\$6.00
- (b) desktop computer (including CPU, mouse, keyboard, cables and other components in the computer) \$2.00
- (c) laptops, tablets and notebooks (including CPU, mouse, keyboard, cables and other components in the laptop or notebook) \$0.80

- (d) printers (including printers that have scanning fax capabilities, or both) \$3.00
- 4.3 Subject to section 5, below, the advance disposal surcharge applies to any supply of new electronics regardless of where the sale, gift or other transfer occurs.
- 4.4 A supplier shall levy and collect as a surcharge from the person to whom the electronics are supplied the advance disposal surcharge in the amount prescribed for that class or type of electronics as set out in this Bylaw.
- 4.5 A supplier in section 4.4 of this Bylaw shall remit to the Authority with the returns required by the Authority all advance disposal surcharges the supplier has collected or for which the supplier is required to have collected under section 4.4 of this Bylaw.
- 4.6 A supplier or end user who purchases new electronics from someone who is not registered with the Authority is required to remit the advance disposal surcharge in the amount prescribed for that class or type of electronics as set out in this Bylaw.
- 4.7 An end user who imports electronics into Alberta for the end user's own use shall pay to the Authority as a surcharge an advance disposal surcharge in the amount prescribed for that class or type of electronics as set out in this Bylaw.
- 4.8 A supplier may be registered by the Authority as a "Payment on Purchase" or "POP registrant" where that supplier meets the criteria for such registration as established by the Authority from time to time.
- 4.9 Where a supplier is a POP registrant, that supplier shall remit all advance disposal surcharges to a registered supplier. Where a POP registrant purchases electronics from a supplier which is not a registered supplier, the POP registrant shall remit all applicable advance disposal surcharges to the Authority.
- 4.10 Without limiting the generality of section 4.4, a supplier who supplies to a POP registrant described in section 4.9 of this Bylaw is liable to remit to the Authority all advance disposal surcharges applicable to supplies of electronics made to the POP registrant.
- 4.11 A supplier is required to remit the advance disposal surcharge to the Authority unless that supplier supplies to another supplier who is registered with the Authority under this Bylaw and who provides evidence of his registration number and certifies in writing that the electronics are not to be used by him, but are for supply to a third person
- 4.12 A supplier or end user in sections 4.5 or 4.7 of this Bylaw is not required to remit

the advance disposal surcharge to the Authority where the supplier or end user has paid the advance disposal surcharge to a supplier registered with the Authority.

- 4.13 A courier, transporter, carrier or mail service who carries or supplies electronics in or into Alberta shall be liable to remit the advance disposal surcharge in respect of those new electronics where the supplier on whose behalf or under whose direction the electronics are supplied or carried, is not registered with the Authority or the advance disposal surcharge is not paid by that supplier to the Authority.
- 4.14 It is the intent of this Bylaw that the advance disposal surcharge in respect of a particular electronics product be paid to the Authority only once.

5. EXEMPTIONS

- 5.1 Suppliers who supply less than the amount of electronics prescribed by the Authority from time to time in or into the Province of Alberta may be exempt from the requirement to pay the surcharge to the Authority, upon application by the supplier and acceptance in writing by the Authority, and other terms acceptable to the Authority.
- 5.2 No advance disposal surcharge is payable in the following supply transactions:
- (a) where the supply is effected solely to create a security interest;
 - (b) where the electronics are supplied directly to a point outside of Alberta; or
 - (c) in any other transaction where the Authority determines, and which otherwise give effect to the Designated Material Regulation, the Regulation and this Bylaw.

6. RETURN AND PAYMENT OF SURCHARGE

- 6.1 Each supplier required to pay to the Authority the advance disposal surcharge under this Bylaw shall
- (a) complete and file with the Authority at its head office a return in respect of a reporting period not later than 30 days after the end of a reporting period, and
 - (b) remit to the Authority at its head office with the return all advance disposal surcharges owing in respect of all supplies by the supplier during the reporting period.
- 6.2 A return shall be in a form acceptable to the Authority.

- 6.3 Unless the Authority directs otherwise, the reporting period for the purposes of this section is a calendar month.
- 6.4 Notwithstanding section 6.3 above, a reporting period for a POP registrant shall be annually, unless the Authority otherwise directs.
- 6.5 The Authority may in writing at any time extend the time for filing a return.
- 6.6 At its sole discretion, the Authority may apply any amount remitted by a supplier first to the supplier's outstanding debts to the Authority (including, without limitation, unpaid advance disposal surcharges and interest) with the amount remitted being applied to the oldest debts first, and second to the amounts owing by the supplier for the current reporting period

7. RECORDS

- 7.1 A supplier shall
 - (a) keep records of the supplier's transactions in electronics and of the amount of the applicable advance disposal surcharge, and
 - (b) make such records available:
 - (i) for inspection by the Authority and representatives of the Ministry of Environment and Sustainable Resource Development, and
 - (ii) for audit at the times and by a person designated by the Authority, and
 - (iii) provide to the Authority on request information in respect of the supplier's transactions in electronics.

8. ASSESSMENTS

- 8.1 Where
 - (a) a supplier fails to file a return in accordance with section 6.1, or
 - (b) the Authority reasonably believes a return that has been filed is incorrect or misleading, or
 - (c) the Authority reasonably believes any person or organization required to remit the advance disposal surcharge under this Bylaw has failed to do so in whole or in part,

the Authority may assess the amount of advance disposal surcharges to be remitted by the supplier in respect of a reporting period or reporting periods.

8.2 Where a supplier fails to collect or remit an advance disposal surcharge with respect to a reporting period, the Authority may assess the advance disposal surcharge in an amount equal to the amount of the advance disposal surcharge that the supplier failed to collect or remit.

8.3 Where the Authority makes an assessment under section 8.1 or 8.2, the supplier shall remit

(a) the amount of the assessment, or

(b) where a return has been filed and a remittance made, the amount, if any by which the amount of the assessment exceeds the amount remitted

and the remittance is due and payable from the time the supplier receives notice of the assessment.

9. INTEREST

9.1 Interest is payable by a supplier on advance disposal surcharges that the supplier fails to remit as required by this Bylaw, and is payable at the rate per annum established by the Authority from time to time, from the date the unpaid amount is due until it is paid.

10. CHARGES IN TRUST

10.1 A supplier holds all advance disposal surcharges in trust for the Authority.

11. RECOVERY OF CHARGE

11.1 An advance disposal surcharge and any interest owing in respect of it are recoverable by the Authority in an action in debt.