

REQUIREMENTS FOR YOUR ROUNDUP EVENT

1. Ensure the public and businesses are not charged to drop off eligible Program Materials.
 - i. HHW and used oil can only be accepted from residential customers, NOT businesses.
 - ii. Volume limitations apply for used oil drop off.

2. Electronics collection:
 - i. Collect and store electronics in a secure and safe manner, ensuring proper handling of all materials.
 - ii. Unit counts of electronics collected at the roundup **MUST** be recorded and reported to Alberta Recycling Management Authority.
 - iii. Applicants will receive collection funding only on eligible electronics shipped to Registered Processors.

3. Paint collection:
 - i. Maximize the storage capacity for the paint bin.
 - ii. Do not bulk any paint.
 - iii. Paint collected at the roundup **MUST** be recorded and reported to Alberta Recycling Management Authority.
 - iv. Before shipping paint - verify the number of standard paint bins filled; bins not filled to capacity must have a unit count of the number of containers. We cannot provide funding on partial bins - a bin that is half full should be claimed by using a count of the cans.
 - v. Collection and storage of paint is to be done in a secure and safe manner, ensuring proper handling of all eligible materials. This includes providing secondary containment for storage of paint containers (meaning approved standard bins, pallets are not acceptable secondary containment for funding eligibility).
 - iv. Applicants will receive collection funding only on eligible paint shipped to Registered Processors.

4. Tire collection:
 - i. Unit counts of tires collected at the roundup **MUST** be recorded and reported to Alberta Recycling Management Authority for tracking and information purposes. There is no collection funding available for tires.
 - ii. If the Roundup is not held at a registered collection site, please ensure previous arrangements are made to take tires to a local registered collection site or local tire shop (if available).

5. Used Oil Materials collection:
 - i. *Roundup Used Oil Handlers* must oversee the handling and collection of used oil materials.
 - ii. Unit counts of litres used oil collected at the roundup **MUST** be recorded and reported to Alberta Recycling for tracking and information purposes.
 - iii. The handling fee charged by a Used Oil Hauler will be an eligible event expense. There is no collection funding available for Used Oil, Oil Containers or Used Oil Filters.