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2018 Municipal Demonstration Grant Program Application

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2018 Municipal Demonstration Grant Program Application

The Municipal Demonstration Grant Program (the “Grant Program”) was established in 2000 by the Alberta Recycling Management Authority (“Alberta Recycling”) to provide an opportunity for municipalities, community organizations and other non-profit groups to purchase recycled tire products, made from eligible Alberta scrap tires, for use in public projects.

To date \$10 million has been awarded to over 500 project applicants for recycled tire products that have been installed in parks, arenas, walking trails, recreational facilities etc. Since the inception of Alberta’s tire recycling program in 1992, 105 million scrap tires have been recycled.

Alberta Recycling is inviting the submission of completed Grant Program applications in the form set out herein (“Grant Applications”) from “eligible applicants” (as defined below) aimed at purchasing recycled tire products, made from Alberta scrap tires, for use in public projects. The Grant Application provides instructions for prospective applicants (“Applicants”) to the Grant Program.

All applications must be submitted by November 23, 2017 at 4:30 p.m.

If you have any questions regarding this application please call Alberta Recycling’s Grants Program Administrator at 1-888-999-8762 or email grants@albertarecycling.ca.



Bill Fowler School, City of Camrose
Recipient of a Municipal Demonstration Grant in 2016

APPLICATION PROCESS

A. ELIGIBLE APPLICANTS

1. Municipalities, including cities, towns, villages, municipal districts, Special Areas, hamlets, summer villages, or towns, under the Parks Act.
2. Registered non-profit community organizations.
3. Indigenous Communities within the Province of Alberta.
4. Schools.

B. FUNDING AVAILABLE TO A MAXIMUM OF \$30,000

1. Funding is only for the purchase of surfacing materials manufactured with recycled tire products from eligible Alberta scrap tires. Funding is provided as follows:
 - a) For recycled tire products used in the project: Alberta Recycling will match the Applicant's contributions up to a maximum of \$30,000.
 - b) Examples of eligible surfacing material include, but are not limited to, roofing, pour-in-place, sidewalk tile, indoor tile, and rubber matting.
2. Funding under the Grant Program is payable based on the actual expenses incurred by the Applicant in completing the project as evidenced by receipts and invoices provided by the Applicant to Alberta Recycling and not on the eligible expense quotations provided with the Grant Application.
3. GST is not included in the funding.

C. SELECTION CRITERIA

We have included the following general criteria for your reference which indicates how the Grant Application may be evaluated for approval:

1. Applicants who have not previously received an Alberta Recycling Municipal Demonstration Grant may receive higher rating.
2. Projects with a high level of community support may receive higher rating.
3. Projects with very limited public access may receive lower rating.
4. Projects incorporating innovative use of AB recycled rubber products may receive higher rating i.e. design/layout of material.
5. Applicants should demonstrate what research was conducted when selecting the chosen product, including consideration regarding the environmental health and safety of the public, and maintenance of the product.
6. Often there may be multiple grant applications from within the same municipality. Each will be assessed independent of the others in accordance with the selection criteria, and all may not be approved.

D. GRANT CONDITIONS

1. The funding is for publicly accessible projects only; it cannot be used to fund private or commercial sector facilities or to fund components of a facility that is restricted or extremely limited for public use.
2. Only recycled tire products made from Alberta scrap tires that include a written warranty from the manufacturer will be eligible. The warranty must be included with the recycled tire product quote when submitting the Grant Application.
3. Upon project completion, the Applicant must obtain and provide verification from the manufacturer that the recycled tire product used in the project was produced from eligible Alberta scrap tires.



4. Pour-in-place surfacing is the only product that will be considered for funding for playground, spray park, and pool deck projects.
5. The project is to begin after the Applicant receives approval of the Grant Application from Alberta Recycling, and the Applicant and Alberta Recycling have entered into Alberta Recycling's form of written grant agreement ("Funding Agreement"), but not before April 1st, 2018. Any material purchased or work done prior to this date is not eligible for funding.
6. All permits and project contracts are the responsibility of the Applicant.
7. The project must stand alone; it cannot be dependent on future Alberta Recycling funding for its completion. Alberta Recycling will award only one grant per project.
8. The project must be complete and accessible to the public by February 28, 2019.
9. Final submission of all documentation and paid invoices must be made by March 31, 2019.
10. Approved Applicants agree to provide access to Alberta Recycling and/or its representatives to all financial records or other documentation related to the project upon request.
11. Upon completion of the project, funds will only be released after all Grant requirements are met and Alberta Recycling has completed an inspection of the project satisfactory to Alberta Recycling in its sole discretion.
12. Signage will be provided by Alberta Recycling upon completion and inspection of the project. Signage is to be installed by the Approved Applicant within 30 days of the project inspection. Alberta Recycling is not responsible for the replacement of lost or damaged signage.
13. Applicants must ensure Alberta Recycling is notified of any change to the primary contact details to ensure all correspondence relating to the grant is received.
14. The information collected in support of this Grant Application is subject to *the Freedom of Information and Protection of Privacy Act* in Alberta.

Once a Grant Application is approved, if any changes are to be made to the construction plans or materials, the Applicant must submit a written request and obtain approval from Alberta Recycling prior to implementation.

CHANGES WITHOUT WRITTEN APPROVAL MAY RESULT IN FUNDING BEING VOID.

E. LEGAL NOTICE

By submitting a Grant Application, you confirm that you have read, understand and accept the information contained herein and that you agree as follows:

1. Alberta Recycling reserves the unqualified right to accept or reject any or all Grant Applications for any reason.
2. The final decision with respect to the approval of any Grant Application rests solely with Alberta Recycling. Alberta Recycling may consider any criteria determined to be relevant to Alberta Recycling's mandate, regardless of whether such criteria have been disclosed to the Applicant.
3. Grant Applications that do not comply with the requirements described herein may be rejected in whole or in part or not considered by Alberta Recycling. Alberta Recycling reserves the unqualified right to accept or reject a non-compliant Grant Application.
4. The Grant Application is an invitation only. It is not an offer and the submission of a Grant Application does not create a contract or agreement of any kind between Alberta Recycling and the Applicant.

5. No conduct, act or omission of Alberta Recycling, or its directors, officers, consultants, advisors, agents, servants and their respective successors and assigns (collectively the “Alberta Recycling Parties”) other than a written notice to the Applicant in writing signed by an authorized person for Alberta Recycling, will constitute an acceptance of a Grant Application.
6. Acceptance of a Grant Application does not create a binding contract between Alberta Recycling and the Applicant. Alberta Recycling shall not be obligated in any matter whatsoever to any Applicant until the Grant Agreement has been duly executed relating to an approved Grant Application.
7. As between the parties, the Grant Application and all documents and materials you submit to Alberta Recycling in connection with the same and all intellectual property in and to the foregoing are the exclusive property of Alberta Recycling immediately upon delivery to Alberta Recycling. For clarity, this refers to the materials themselves, not to any technology or innovations disclosed or discussed in them. Intellectual property developed during the course of the project will be addressed through the Grant Agreement and will normally be owned by the Applicant.
8. Neither Alberta Recycling nor any of the Alberta Recycling Parties will have any liability whatsoever to the Applicant in connection with any Grant Application.
9. You will not make a claim against Alberta Recycling or the Alberta Recycling Parties for any reason whatsoever or howsoever relating to this Grant Application. You are undertaking the expenditures required to prepare and submit a Grant Application entirely at your own risk, and you waive any right and release Alberta Recycling and the Alberta Recycling Parties from any demands, liability, claim or recovery for costs, expenses, or damages incurred whatsoever or howsoever arising out of or relating to this Grant Application or any Grant Application prepared in response to it, whether such right or claim arises in contract, negligence or otherwise.
10. Alberta Recycling takes no responsibility for the accuracy of the information supplied during this Grant Application process by Alberta Recycling or the Alberta Recycling Parties.

Please complete the application form that begins on page 6. All fields must be completed.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

The deadline to submit Grant Applications is November 23, 2017 at 4:30 p.m.

**As Alberta Recycling Municipal Demonstration Grant funding is limited
not every application may receive funding.**



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APPLICANT INFORMATION	
Legal Name of Applicant	
Act Incorporated Under	
Incorporation Number <small>(If not incorporated under the <i>Municipal Government Act</i> RSA 2000, c M-26)</small>	
Mailing Address <small>(complete)</small>	
Courier Address <small>(if different from above)</small>	
Physical Location of Project	
CONTACT INFORMATION	
Contact Name & Title/Position	
Telephone Number	
Fax Number	
E-mail Address	
Alternate Contact Name	
Telephone Number	
E-mail Address	
MLA Name	
Constituency	
Mailing Address	
Mayor/Reeve Name	
Municipality	
Mailing Address	



PROJECT INFORMATION

Project Name

Project Description

Type(s) of recycled tire products used in the project

Describe how your project meets the needs of your community.

What percentage of the community will likely access the project? Please explain.

What makes your project innovative, unique, and creative?



PROJECT INFORMATION (CONTINUED)

Detail the research that went into selecting the recycled tire product to be used in the project including consideration of the environmental health and safety of the public, as well as the maintenance of the product.

Letters of Support included with application (check all that apply)

- Municipality or Landowner
- Community Groups
- School
- Other (please specify)

Clear site plan of proposed project (to be attached to application) must include

- Dimensions of proposed project
- Proposed location of equipment (if applicable)
- Proposed location of Alberta Recycling project sign

List of committee/organization members (to be attached to application) must include

- Names, contact numbers, and email addresses

Note: Approved Applicants must agree to install signage provided by Alberta Recycling in a visible location. The project site and sign must be well maintained for a period of three years. Alberta Recycling is not responsible for the replacement of lost or damaged signage.



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PROJECT TIMETABLE

Project Start Date

Project Completion Date

Must be accessible no later than February 28, 2019

Provide your proposed construction schedule (including key milestones)

**Please detail how you plan to promote your project and recognize Alberta Recycling for their sponsorship
i.e. Project opening, media coverage.**

[Alberta Recycling must complete satisfactory inspection (in its sole discretion) of project prior to project opening.]



DETAILED PROJECT BUDGET

REVENUE - Specify all sources of revenue for this project

	DETAILS	AMOUNT (\$)
Grants (in addition to Alberta Recycling)		
Fundraising		
Other		
Total Revenue		\$

ELIGIBLE EXPENSES

****NOTE:** the quotes provided by the Applicant below are provided solely for the purposes of this Grant Application, funding will be based on actual expenses incurred (as evidenced by receipts/invoices provided to Alberta Recycling) up to the maximum funding approved by Alberta Recycling under the Grant Program.**

	DESCRIPTION AND QUANTITY	ELIGIBLE AMOUNT (\$)
Total cost of recycled tire products made from eligible Alberta scrap tires used in the project excluding GST. ATTACH QUOTE & WARRANTY		

Reminder:

- Funding for product will only be provided where the supplier and/or installer provide a written warranty.
- Professional Base Preparation and Professional Installation are required for all projects.

REQUESTED GRANT AMOUNT

Total estimated project cost	\$
Cost for recycled tire products made from eligible Alberta scrap tires.	\$
Total Grant amount requested from Alberta Recycling (50% of recycled tire product cost to a maximum of \$30,000, excluding GST)	\$

REVIEW

Please review your Grant Application to ensure that you have completed all fields as incomplete Grant Applications will not be accepted.

Check that you have included:

- Recycled Tire Product Quote and Warranty
- Overall Project Budget
- Project Timetable
- Site Plan
- Letters of Support
- Contact list of committee/organization members
- Copy of the Incorporation Documents
(applicable to those Applicants that are registered non-profit community groups/organizations)

AUTHORIZING SIGNATURE

- a) The Grant Application must be signed by a person with legal and/or financial signing authority within your municipality/organization.
- b) All Applicants agree to comply with all laws, bylaws, regulations and requirements of any Federal, Provincial, or Municipal authority. Alberta Recycling accepts no legal liability for the Applicant’s project.

With this signature, I agree that I have read and understand the grant conditions, and I understand that all conditions need to be adhered to if my application is successful.

<u>Signature</u>	<u>Print Name</u>	<u>Title</u>

Please submit either an electronic or a hard copy of the completed application by November 23, 2017 at 4:30 p.m.

Email:
grants@albertarecycling.ca

Mail:
 Alberta Recycling
 P.O. Box 189
 Edmonton, AB T5J 2J1

Courier Address:
 Alberta Recycling
 #1800 Scotia Tower 1, 10060 Jasper Avenue
 Edmonton, AB T5J 3R8

APPROVED SUPPLIERS

Following is the list of companies and the recycled tire products made from eligible Alberta scrap tires that they manufacture. You may contact any of these companies to obtain a quote for your 2018 Municipal Demonstration Grant Program Application. (Please note that for the project to be eligible for funding all products used must be made from eligible Alberta scrap tires regardless of the location of the approved supplier).

COMPANY/CONTACT	ADDRESS	PRODUCT
BDI Play Designs	TF: 1-877-380-2215 www.bdiplaydesigns.com	Pour-in-place surfacing for playgrounds and water parks
Blue Imp	766 - 14 Street SW Medicine Hat, AB T1A 4V7 T 1-800-661-1462 F (403) 529-0851 sales@blueimp.com www.blueimp.com	Pour-in-place surfacing for playgrounds, spray parks, walkways, and sports tracks
Champagne Edition Inc.	57425 RGE RD 253 Sturgeon County, AB T0G 1L1 P: (780) 961-3229 TF: (866) 326-3539 projects@eco-flex.com www.eco-flex.com	Recycled rubber matting for residential, commercial & municipal use including: patio & sidewalks, courtyard & arenas, landscaping, concrete & wood resurfacing
Dinoflex	Box 3309 5590 - 46 Avenue SE Salmon Arm, B.C. V1E 4S1 P: (250) 832-7780 TF: (877)-713-1899 sales@dinoflex.com www.dinoflex.com	Surfacing for sport/gym flooring, commercial/education flooring, playgrounds, landscaping, rooftop, and patio surfacing
EC Recycling Tire Mats	Box 225 Irvine, AB T0J 1V0 P: (403) 834-2042 F: (403) 834-2106	Fabricated (sliced tire) mats
Enviropaving	TF: 1-800-317-4797 F: 1-800-372-5001 www.enviropaving.com	Pour-in-place surfacing and rubber paving for driveways, pathways etc.
G.E.M. Inc.	9330 - 48 Street SE Calgary, AB T2C 2R2 P: (403) 215-3333 F: (403) 287-2012 www.euroslate.ca	Roofing products: EuroSlate™, EuroTile™ and EuroShake™.
GPI Outdoor Design	Bay 10, 7635 – 44th Street SE Calgary, AB T2C 2K6 P: (403) 242-8740 TF: 1-877-242-8799 www.gpioutdoordesigns.com	Pour-in-place surfacing for playgrounds, water parks, walkways, and sports tracks



COMPANY/CONTACT	ADDRESS	PRODUCT
Marathon Surfaces Inc.	Surrey, BC Canada P: (604) 878-0625 F: (604) 542-6141 www.marathonsurfaces.com	Pour-in-place surfacing, synthetic sports fields, tennis courts, running tracks, and playgrounds
Park N Play Design Co. Ltd.	#20 - 10 Wrangler Place SE Rocky View County, AB T1X 0L7 P: (403) 208-0521 F: (403) 308-0531 www.parknplaydesign.com	Pour-in-place surfacing for playgrounds, water parks, and fitness centres
PlayQuest Recreation	8440-45 Street Edmonton, AB T6B 2N6 P: (780) 980-8118 F: (780) 461-9225 http://www.playquest.ca	Pour-in-place surfaces for playgrounds, spray parks, outdoor fitness parks etc.
Rubberon	TF: 1-888-919-2054 sales@rubberon.ca www.rubberon.ca	Rubber paving & resurfacing for driveways, walkways, patios, steps, decks etc.
Rubber Stone	P.O. Box 336 Imperial, SK S0G 2J0 TF: 1-888-799-3960 F: 1-866-323-4997 www.rubberstone.ca	Recycled rubber matting and pour-in-place for commercial, residential, and municipal applications including sidewalks and walkways, patios, and driveways
Softline Solutions	4611 Morris Road Edmonton, AB T6B 2V9 P: (780) 462-3133 TF: 1-877-362-3133 F: (780) 462-0863 www.softlinesolutions.net	Pour-in-place surfacing for playgrounds, water parks, walkways, sports tracks, and other moulded products
Tomko Sports Systems	6C-624 Beaver Dam Road NE Calgary, AB T2K 4W6 P: (403) 291-4267 F: (403) 291-4292 www.tomko-sports.com	Rubberized track surfaces
Urban Rubber Paving	P: (403) 689-7748 www.urbanrubberpaving.com/	Rubber paving & resurfacing for driveways, sidewalks, and patios

Examples of Past Municipal Demonstration Grant Projects

